

Fees:

- I am aware that all fees must be paid before entering the programs.
- I am aware that I must sign up 24 hours in advance of the desired day. Registrations will not be accepted the morning of the desired day or on weekends.
- I am aware that I need to give at least 7 days' notice to cancel a week or day of registered care to be eligible for a refund. Credits will not be an option.
- I will be sure to contact the Club attendance desk at 623-0354 x113 before 9am if my child will be absent.
- On occasion that a parent/ guardian is late picking up their child (ren) at the end of the day, staff can allow a five-minute grace period. However, a recurring late pick up will result in your child (ren)'s removal from the program without a refund.
- Parents can give staff funds to run a tab at canteen during the summer but please send instructions with what they are allowed to have and how often they are able to purchase. The tab at canteen cannot be used for the gumball machine.
- I am aware that the receipt given at the time of registration is my tax receipt

Sun Safety:

- To make reasonable efforts to minimize the risk of exposure to harmful UVA and UVB rays from the sun to participants in our care.
- It is the responsibility of the parent/guardian to supply their child with sunscreen. The sunscreen container must be labelled with the child's full name
- Club staff will only supervise the application of sunscreen to all participants before all outdoor exposure
- All camp participants are encouraged to wear hats and sunglasses during outdoor activities.

Lost & found:

The Boys & Girls Club staff and volunteers are not responsible for lost items or belongings. It is recommended that valuables are left at home, this includes electronic devices.

Please make sure to check the lost & found daily for any items that belong to your child. Any leftover items are placed in the lost and found at the end of every day.

Authorized Pick Ups:

- I will ensure all contact information is accurate for parents/ guardians, emergency contacts and the authorized people to pick up your children
- I am aware that I need to notify the staff if someone not on my list will be picking up my child (ren) and they will bring in ID to show the staff.

Behaviour Expectations:

- I will ensure to read the Code of Behaviour in this package to my child(ren) and ensure that my child(ren) understand the behaviour expectations that the Boys & Girls Club has.
- I understand that if my child does not meet the behaviour expectations laid out he / she may be asked to leave the program.
- I am aware that I am not eligible for a refund for that current week or day if my child is sent home.
- I am aware that I am expected to pick my child(ren) up in a timely fashion if he/she is required to leave the program.
- I understand that the Boys & Girls Club is not a one on one agency, if my child requires a worker to participate in the program it is up to the parents to provide that. They will however, need to provide transportation for the member and themselves on any excursions.
- I understand that If my child(ren) brings electronics and they are distracting to programs, staff will take the device and place it in the locked office until the end of the day.
- Incident reports will be written up by staff when incidents happen that require medical attention or a phone call home to parents.

Medical

- In the event that immediate medical attention must be given to my child and the program is unable to reach myself or the emergency contact person, I acknowledge that qualified Boys and Girls Club staff will administer First Aid/CPR to my child/ren, prior to an emergency room doctor administering any necessary treatment to my child. In addition, I acknowledge and authorize a qualified doctor to administer the treatment necessary.
- I understand that my child/ren will be treated by a physician, hospital staff member or Boys & Girls Club employee will administer First Aid/CPR should there be an accident, sudden illness or emergency.
- I will ensure the Club staff have all the accurate, up-to-date medical information on file.

Permission for Outings

- I am aware that walking excursions will be planned throughout the summer as part of the program. In addition, I am aware that a minimum of one field trip is planned each week where members will be transported in one of our 15 passenger vans as part of the program. I give permission for my child(ren) to participate in summer camp field trips and/or excursions and to be transported by the Boys & Girls Club vehicles.

Child(ren)'s name(s): _____

Signature of Parent/ Legal Guardian

Date